

## CARDIFF JUNIOR HIGH REDO/RETEST CAMPUS PROCEDURES

- Major grade assessments are created using a variety of methods to determine content mastery. This allows teachers to have common data to evaluate instruction and learning.
- All teachers teaching the same content (i.e. all 7<sup>th</sup> grade Academic Math) will give a Common Assessment retest.
- Tests should be different for different levels in the same subject (i.e. KAP, Academic, modified).
- Reteach and redo/retest content will be determined based on student's overall performance on the original test. Redo/Retest must be equivalent in format and rigor with the original test.
- Tests will be returned to students and incorrect responses to questions will be made known to the students.
- Any student who wants to take advantage of the redo/retest option will notify the teacher or retesting will be recommended/directed by the teacher.
- Students who want to redo/retest must complete a teacher-directed reteach or tutorial activity that may include test corrections, review sheet, or other activity. Students who do not complete the reteach activity will not be eligible to redo/retest.
- Redo/Retest arrangements will be made between the teacher and student(s). Redo/Retest must take place before the next major test or before end of the marking period. Redo/Retest may occur before or after school with the teacher, or during the Advisory period in Test/Retest Academy. If the redo/retest time is before/after school, the testing teacher is responsible for making the arrangement with the student's parent/guardian.
- Students may only earn a maximum grade of 70 on a retest. If the retest grade is lower than the original test grade, the original grade will stand as the final grade earned.
- Only students who received a failing grade on the first test will be permitted to retest.
- Retest procedures do not apply to end-of-semester tests, district developed assessments (DLA's), or state assessments, such as the STAAR assessments.
- A student may not be eligible for retesting on a major assignment/test if academic dishonesty occurred.
- Projects or essays that consist of a series of assessed stages are not eligible for redo/retest (i.e. essays where students completed brainstorming, rough draft, editing/revising, and final draft).

### HIGH SCHOOL CREDIT COURSES:

- All high school credit classes will follow the Redo/Retest Policy adopted by Mayde Creek High School.